



**Trio**  
 PROPERTY MANAGEMENT INC.  
 1000 Willagillespie Road, Suite 206  
 Eugene, OR 97401  
 541.434.1900 ph. 541.434.1901 fax

**30 Day Notice to Vacate**

Date \_\_\_\_\_

Property Address \_\_\_\_\_

Address for Deposit Accounting \_\_\_\_\_

Reason for moving \_\_\_\_\_

I/We hereby give at least 30 days notice to vacate the above residence according to Oregon Law. I/We will be vacating our residence and returning all keys to our unit by:

**11:59 PM on \_\_\_\_\_(month) \_\_\_\_\_(day) \_\_\_\_\_(year)**

Attention: All Tenants sign this form. Physical forwarding addresses only (No P.O. Box)

_____	_____	_____
<b>Tenant Name</b>	Tenant Signature	Date

_____	_____
Phone Number	Physical Forwarding Address

_____	_____	_____
<b>Tenant Name</b>	Tenant Signature	Date

_____	_____
Phone Number	Physical Forwarding Address

_____	_____	_____
<b>Tenant Name</b>	Tenant Signature	Date

_____	_____
Phone Number	Physical Forwarding Address

_____	_____	_____
<b>Tenant Name</b>	Tenant Signature	Date

_____	_____
Phone Number	Physical Forwarding Address

**Mail or hand-deliver this notice to Trio Property Management Inc.**

Upon receipt of this 30 day Notice to Vacate, a move out packet will be mailed to you with information to help you with your move-out process and to maximize your deposit refund.

We thank you for your tenancy and wish you the best in your new home!



